
The Andrew Fairlie Scholarship Application Guidance 2019

This document explains how to apply for The Andrew Fairlie Scholarship. Please read this before applying!

What is the Andrew Fairlie Scholarship?

The Andrew Fairlie Scholarship is the chance for two individuals to take part in a series of once-in-a-lifetime culinary experiences over a year, enabling them to continue to grow in their career. This Scholarship has been created to inspire the next generation of Scottish talent, and as a lasting tribute to the achievements of Andrew Fairlie.

What do you win?

Recipients will gain industry-wide recognition as a Fairlie Scholar and enjoy bespoke experiences including: a stage at at Restaurant Andrew Fairlie at Gleneagles; at stage at Core by Clare Smyth in London; a practical stage in an international kitchen; a placement at the Culinary Institute of America; cooking at Bute House, the official residence of The First Minister. You will receive a mentor to help you with some business knowledge, a bespoke chef's jacket, and there will also be opportunities to meet and learn from suppliers to demonstrate the field to fork ethos. Opportunities may vary year to year but will always be inspirational in nature. Exact prize opportunities will be confirmed at the Final presentation. There is no monetary element to the prize.

How long is the scholarship, and when will the experiences happen?

The scholarship will involve a variety of learning experiences which will take place in the 12 months following the winners being announced. This will be at dates agreed with the host venues and yourself. Some experiences may be on set dates that cannot be changed. Each bespoke experience will vary from a few days to a week long.

Who can apply?

The Andrew Fairlie Scholarship is open to anyone working as a chef in Scotland. This is open to any chef over the age of 21, at any level, although a competent level of basic chef skills will be expected. If you move from Scotland, or leave your chef role during the year of your scholarship, you will forfeit the remainder of your scholarship.

How many Fairlie scholarships do you award?

There will be one male and one female scholarship awarded each year, in light of Andrew's unwavering commitment to diversity in the kitchen.

What's the application process?

- Applications are taken once a year, open on 12th April 2019, closing at midnight on 28th June 2019.
- Check that you meet the criteria given above before applying.
- Download the application form from the website, complete the information required.
- Design and cost a 3 course meal for 4, based on Scottish produce, with a mid summer's day theme. Add this information to the form.
- Email the application form to andrewfairliescholarship@hitscotland.co.uk by the closing date.
- The Andrew Fairlie Scholarship judging panel decides who to invite to the Grand Final, which is a skills test and a personal interview. There will be a max of 8 people.
- You will receive an email confirming if you have been invited to the Grand Final skills test, or not, by Monday 19th August 2019.
- Depending on the quantity and quality of entries, there may be regional skills tests which will take place in September. This is at the discretion of the judging panel.
- The Grand Final will take place in October 2019 at The Gleneagles Hotel (date TBC).
- The judging panel will then decide who the two winners are (one male and one female), and this will be announced on the day of the Grand Final.

The Application Form

This lets us check that you meet the basic requirements for the scholarship, and lets you tell us what you do, and why you should get this scholarship. You need to show your passion for your job and the Scottish hospitality industry, let us see who you are as a chef. Tell us how this scholarship will help you with your culinary dreams, and what you hope to do in the future.

We ask

- Contact details for yourself and your line manager.
- Where you have worked in the last 3 years.
- Why should you receive this scholarship?
- Please design and cost a balanced 3 course lunch for 4 people. This should be based on Scottish produce and the lunch should have a mid summer's day theme.

You should tell your line manager that you have applied for this scholarship. We ask for their contact information because they will be sent a copy of your application if you are successful in making it to the Grand Final for the skills test and interview, and of the outcome. They should be able to help you prepare.

Who is on the judging panel?

Stephen McLaughlin - Head Chef at Restaurant Andrew Fairlie

Lorna McNee - Sous Chef at Restaurant Andrew Fairlie

Sat Bains - Chef Patron of Restaurant Sat Bains

Tom Kerridge - Chef Patron of Hand and Flowers Pub

Gary McLean - National Chef of Scotland, MasterChef the Professionals Winner

Keith Podmore - Former Boodles Chef de Cuisine and Andrew Fairlie's Mentor

Conor O'Leary - General Manager of The Gleneagles Hotel

Representative from the Scottish Government

David Cochrane - Chief Executive of HIT Scotland

The judging panel may change, and may vary year to year. Any updates would be highlighted on the HIT Scotland website.

How do you decide who goes to the Grand Final?

The Andrew Fairlie Scholarship judging panel decides who to take forward to the skills test. This is based on the suitability of the applicant for this scholarship, the quality of their application and menu design, and the passion that they show for the industry. There will be a maximum of 8 chefs at the Grand Final.

What happens at the Grand Final?

There will be a skills test, and a short personal interview. The skills test will be devised by the judging panel. Applicants will be given plenty of notice to prepare and practice for this part of the application. The skills test will focus on your knowledge of the Scottish larder, your creativity, your professionalism and work ethic and your overall attitude to food. The personal interview will establish your values and your hopes for your future career within the industry.

How do you decide who gets the two scholarships?

The Andrew Fairlie Scholarship judging panel will decide who will win based on the skills test, the quality of their application, and the passion that they have shown for the industry. As well as creativity, knowledge and skills as a chef, they are looking for someone who shares the values that Andrew Fairlie showed - professionalism, commitment, passion and kindness.

What are the dates I need to know?

- Applications open on 12th April 2019.
- Applications close at midnight on 28th June 2019.
- You will be emailed by Monday 19th August 2019 to let you know if have been offered a place in the Grand Final or not.
- Regional skills test if required will be in September 2019.
- Grand Final will take place in October 2019.
- The winners will be announced at the Grand Final.
- Scholarship experiences will then take place over the coming 12 months.

Can I apply again?

Chefs can only make one application per year. If you win the Andrew Fairlie Scholarship, you cannot apply again. If you don't win, you can apply again next year (if you make the Grand Final but do not win, you are allowed to enter again next year, and are encouraged to do so).

Terms and conditions

- Candidates can enter only one application per year.
 - Candidates must be working as a chef in Scotland.
 - Candidates must keep HIT Scotland up to date with any changes to contact details or employment.
 - If a scholar moves from Scotland or leaves their role as a chef we will not be able to take their application further. If they have won the scholarship, they will forfeit the remainder of their scholarship.
 - Scholarship experiences that the winners receive may change from that described.
 - As a Scholar of HIT Scotland you are an ambassador of your Organisation, both on and offline. It is your responsibility to conduct yourself in a professional and sensible manner at all times.
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Scholars are responsible for

- Informing HIT Scotland of changes to their contact details or employment.
- Being fully aware of the nature of the scholarship and your involvement in it and understand and accept all risks attached thereto.
- Complying with all reasonable instructions and requests.
- Informing HIT Scotland of any medical condition which might affect their participation in the scholarship.
- Taking note and complying with the Scholarship experience Providers' health and safety policies.
- Dressing appropriately at all times, and following dress codes where provided.
- Providing their own travel insurance for overseas scholarships.
- Sorting their own inoculations & visas where required.
- Providing receipts for out of pocket travel and food expenses (guidelines will be given).
- Ensuring reasonable steps are taken to maintain complete confidentiality.
- Conducting themselves appropriately in accordance with the applicable laws of the country for which they are responsible for knowing and understanding.

General

- When required, twin accommodation will be provided unless otherwise stated. Requests for single rooms will be subject to availability and the supplement will be payable by the scholar directly to the hotel.
- Expenses will be paid on completion and return of the Feedback Form. Feedback Forms must be returned within two weeks of completion of the Scholarship experience.
- HIT Scotland will not cover the cost of required clothing, personal spending money, or alcohol.
- Scholarship trips are booked for exact dates. Extensions to planned visits and additional requests are the scholar's own responsibility. HIT Scotland does not accept responsibility for travel arranged if the Scholar makes changes.
- Unless otherwise agreed, all scholarships must be taken in the year awarded.
- Any scholar found under the influence of drink or drugs will have their scholarship terminated with immediate effect.
- Scholars will be liable for the cost of their scholarship and incurred expenses if they fail to attend without good cause.
- Photographs and / or film footage may be taken during the Scholarship and that any such photographs and / or film footage may be used by HIT Scotland to promote and report on the scholarship.
- HIT Scotland will not be responsible for any loss or damage to personal items or property as a result of the scholarship.
- Scholars should be careful not to post inappropriate or harmful material on social media (both personal or company accounts), or share confidential information, in relation to your scholarship experience.
- Any grievances about your scholarship experience should be sent privately to HIT Scotland in a timely manner, who will then deal with this as appropriate.

Expenses Guidelines

- Up to £20 per day subsistence allowance will be reimbursed on return of feedback and expenses forms provided and should include photos of receipts (info will be provided).
 - Where public transport is unavailable to get to your Scholarship, HIT Scotland will cover the cost of petrol but this must be agreed in advance and has a maximum limit of £100.
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Diversity Policy - HIT Scotland is committed to encouraging equality and diversity and we aim to be truly representative of all sections of society.

Your Data

Privacy Policy - HIT Scotland take data protection seriously. We will keep any personal data you provide secure, and will only use this for the purposes of considering you for the Andrew Fairlie Scholarship, and then fulfilling this if you are successful.

Here are the relevant sections from our Privacy Policy to give you the information about how we deal with information collected and how long it is kept.

How we may use the information collected - and how long we will keep it

We use this information to understand your needs and fulfill your request, and in particular for the following reasons:

- Scholarships - If you apply for the Andrew Fairlie scholarship, you must do this by completing the application form on our website and emailing it to us. We will use the information provided to consider you for this scholarship, and to contact you about this. If you are successful, we will use the information to fulfill your scholarship (this may mean providing some details to the scholarship experience providers), and your information will be stored as a record that you received a scholarship. If you were unsuccessful in your scholarship application, the information will be stored for one year, after which we will delete all personal information apart from name and company, which we will keep indefinitely as a record that you applied for a scholarship. Legal basis - we have your consent to do this.
- Scholarship feedback - after you complete a scholarship we require your feedback on how it was, to allow us to improve scholarships going forward. We will keep all the information for five years (from the date of successful applications being announced), and then will delete any personal contact information apart from name, job title and company, along with your feedback answers for reference. Legal basis - legitimate interest as we need this information to help us improve, and as a record of how the scholarship was.
- Scholarship expenses - If you have expenses to claim for your scholarship, we will use the information to provide to our third party accountants (currently Mazars) to allow them to process your scholarship expense payment. Any personal details submitted to HIT Scotland will be deleted from our system after one month. Legal basis - you have provided this information, and it is our legitimate interest to do this to allow payment.
- Foreign trips - If your scholarship involves a visit to a foreign country, then we will use the information provided by you to process and organise this trip. Passport information will be held until the end of your scholarship year and then will be deleted. Remaining personal data will be deleted after one year from the trip returning, leaving only your name and company which we will keep indefinitely as a record of you having been on the trip. Legal basis - we have your consent to do this.
- Improvements - We may use the information you provide to improve our scholarships, events and our website. Legal basis - it is a legitimate interest to do this to help us improve our service.
- Email archive - general email correspondence will be archived after dealt with, and deleted after 5 years. Emails will be deleted every year in July.

The full HIT Scotland Privacy Policy can be [found here](#)
